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KANSAS DONATED DENTAL SERVICES (DDS)

In response to your recent inquiry about the availability of free or low-cost dental care, we are pleased to provide the following information about the Donated Dental Services (DDS) program.

ELIGIBILITY: Dentists in Kansas have volunteered to provide comprehensive dental care at no charge to people of all ages who, because of a serious disability, advanced age, or medical problems, lack adequate income to pay for needed dental care. There are no rigid financial eligibility requirements.

COST: There is generally no cost to qualifying individuals; occasionally, people in a position to pay for part of their care may be encouraged to do so, especially when laboratory work is involved.

APPLICATION PROCEDURES:

Step One please complete, sign, and return the enclosed application,

Step Two when your application comes up for review, a referral coordinator will call to obtain additional information (those who don't qualify will be told so during the call),

Step Three the referral coordinator will share the information about a person tentatively accepted with a volunteer dentist,

Step Four you will be notified of the dentist's name and phone number and you will be responsible for scheduling an appointment for an examination. Final acceptance into the program will only be made after the clinical examination when the specific treatment needs are established.

If you have Home and Community Based Services under the Frail Elderly Waiver, please contact your case manager or aid for dental care. After you receive whatever the waiver covers in dental work, and you still need more work, we may be able to help you with your remaining dental needs. In the meantime, upon receipt of your application, you will be placed on our waiting list. Please be patient; due to program limitations, we are not able to process each application as soon as it is received. The referral coordinator will contact you when your application comes up for review.

We are sorry you are experiencing a dental problem and we hope the Donated Dental Services (DDS) program may be a source of some help.

Sincerely,

Jean Harper
DDS Program Coordinator

APPLICATION FOR DONATED DENTAL SERVICES (DDS) PROGRAM

KANSAS DONATED DENTAL SERVICES
P.O. BOX 4266
TOPEKA, KS 66604
(785) 273-1900 OR (888) 870-2066

DATE OF APPLICATION: _____
HAVE YOU RECEIVED SERVICES THROUGH
THE DDS PROGRAM BEFORE? ___ YES ___ NO

APPLICANT

NAME: _____ PHONE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____ COUNTY: _____

DATE OF BIRTH: _____ AGE: _____

MARITAL STATUS: ___ SINGLE ___ MARRIED ___ DIVORCED ___ WIDOWED

HOW DID YOU HEAR ABOUT THE DDS PROGRAM? _____

CONTACT PERSON (RELATIVE, FRIEND, ETC.):

NAME: _____ PHONE: _____

RELATIONSHIP TO YOU: _____

NUMBER OF PEOPLE IN YOUR HOUSEHOLD: _____

NAME OF EACH PERSON	AGE	RELATIONSHIP TO YOU
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

MAJOR DISABILITIES OR HEALTH PROBLEMS (EXPLAIN IN AS MUCH DETAIL AS POSSIBLE):

DO YOU REQUIRE WHEELCHAIR ACCESS? ___ YES ___ NO

PHYSICIAN'S NAME: _____ PHYSICIAN'S PHONE #: _____

FINANCIAL INFORMATION

MONTHLY INCOME: ARE YOU ABLE TO WORK? ___ YES ___ NO

IF NO, PLEASE EXPLAIN: _____

ARE YOU EMPLOYED? ___ YES ___ NO PLACE OF EMPLOYMENT: _____

YOUR MONTHLY WAGES: \$ _____

IS YOUR SPOUSE EMPLOYED? ___ YES ___ NO PLACE OF EMPLOYMENT: _____

SPOUSE'S MONTHLY WAGES: \$ _____

IF SPOUSE IS UNEMPLOYED, WHY? _____

PUBLIC ASSISTANCE:

<u>PROGRAM</u>	<u>MONTHLY AMOUNT</u>	<u>HOW LONG HAVE YOU RECEIVED BENEFITS?</u>
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SSI: _____

SOCIAL SECURITY DISABILITY: _____

AFDC: _____

SOCIAL SECURITY: _____

UNEMPLOYMENT: _____

OTHER: _____

TOTAL MONTHLY HOUSEHOLD INCOME: \$ _____

TOTAL VALUE OF SAVINGS: _____

TOTAL VALUE OF INVESTMENTS: _____

TYPE OF INVESTMENTS: _____

FOOD STAMPS? ___ YES ___ NO MONTHLY AMOUNT: \$ _____

MONTHLY EXPENSES:

RENT/MORTGAGE: \$ _____ PHONE/CABLE: \$ _____ FOOD(NOT INCL. FOOD STAMPS): \$ _____

GAS/ELECTRICITY: \$ _____ WATER/SEWER: \$ _____ CAR PAYMENT: \$ _____

CAR INS/GAS/REPAIR EXP: \$ _____ HEALTH INSURANCE: \$ _____

LIFE/BURIAL INS.: \$ _____ MEDICATIONS: \$ _____ MEDICAL COSTS: \$ _____

DEBTS/LOANS/CREDIT CARD PAYMENTS: _____

OTHER: _____

OTHER: _____

TOTAL MONTHLY HOUSEHOLD EXPENSES: \$ _____

DENTAL PROBLEMS

BRIEFLY DESCRIBE YOUR DENTAL PROBLEMS: _____

NAME OF LAST DENTIST: _____ PHONE#: _____

DATE OF LAST DENTAL VISIT: _____

HOW WILL YOU GET TO DENTAL APPOINTMENTS? _____

PLEASE LIST OTHER TOWNS YOU CAN GET TO: _____, _____,

DO YOU RECEIVE MEDICAID BENEFITS? YES NO MEDICAID # _____

DO YOU HAVE DENTAL INSURANCE? YES NO

Are any family members able to contribute to costs of your dental treatment?

yes no If yes, please explain: _____

Are any other sources available to help pay for dental care (i.e. churches, service organizations, other agencies, etc.)? yes no

If yes, please explain: _____

Do you own a car? yes no

Make, model, and year of car: _____

REFERRING AGENCY

AGENCY NAME: _____ PHONE: _____

NAME OF CASEWORKER: _____

ADDRESS: _____

CITY, STATE ZIP: _____

ADDITIONAL INFORMATION

Use this space to elaborate on any information not sufficiently explained in other areas.

Please read the following statements. If you understand and agree to the conditions, please sign and date the form at the bottom.

I understand that I will need to provide personal information that includes but is not limited to medical, dental, and financial condition.

I give my consent for the referral coordinator to obtain information from my physician, dentist, contact people I listed, and/or government or private agencies in order to determine my eligibility for the DDS program.

I understand information provided by me or others as noted above may be given only to the volunteers involved in my treatment and will be held confidential.

I give permission for the referral coordinator to share information about me with one or more volunteer dentist in the DDS program.

In addition, I understand if my disability is AIDS or HIV related, I give the referral coordinator of the Foundation of Dentistry for the Handicapped (FDH) permission to release information about my AIDS or HIV-related medical condition to one or more volunteer dentists in the DDS program and hold FDH harmless for doing so. I also understand that I have a right to revoke this consent at any time except to the extent that the person who is to make the disclosure has already acted in reliance on it. Furthermore, this consent will expire by _____ or upon _____.

I realize that application to the DDS program does not assure I will be referred for an examination or that I will be accepted as a patient following an examination.

I understand that the Foundation of Dentistry for the Handicapped, which coordinates the DDS program, will determine whether I am eligible for the program and, if so, will seek to refer me to a participating volunteer dentist. I further understand that the dentist, not the Foundation, is solely responsible for diagnosis and any possible treatment that I might receive for my dental needs.

I understand that the dentist(s) have volunteered to treat my existing dental condition only and are not obligated to provide donated care in the future or to maintain me as a patient.

I understand the importance of keeping all scheduled appointments. Failure to do so, without at least 24 hour notice to the dentist, can and will disqualify me from obtaining further treatment through the program.

To the best of my knowledge, the information provided on this form is a full and accurate disclosure of my current physical, medical, and financial status.

Signature of client: _____ Date: _____

Signature of client's guardian (if necessary): _____ Date: _____

Signature of person referring (if applicable): _____ Date: _____

Optional Photo and Information Consent Form

"I give permission to the Foundation of Dentistry for the Handicapped to use my name, information, statements, or photograph for public relations purposes, and to attribute my statements to me as an expression of my personal experience. I understand that this information may be used in dental journals, website(s), media articles, advertisements or other marketing materials that promote the programs of the Foundation and encourage involvement from dental professionals and funders. I also agree that no material needs to be submitted to me for any further approval, and I give the Foundation the right to copyright such material if necessary. **I understand that if I don't grant this permission, it will *not* affect my eligibility for receiving services through Donated Dental Services (DDS).**"

Signature of client: _____ Date: _____

Signature of client's guardian:(if necessary) _____ Date: _____